

Date Not Specified

TRANSPORT AND PARKING WORKING PARTY

A meeting of **Transport and Parking Working Party** will be held on

Wednesday, 15 May 2024

commencing at **5.00 pm**

The meeting will be held via Teams - Virtual

Members of the Committee

Councillor Billings (Chairman)

Councillor Amil

Councillor George Darling

Councillor Fox

Councillor Hutchings

Councillor Strang

Councillor Virdee

A Healthy, Happy and Prosperous Torbay

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Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

TRANSPORT AND PARKING WORKING PARTY AGENDA

1. **Minutes of the last meeting held on 8 February 2024** (Pages 3 - 6)
To agree the minutes of the last meeting held on 8 February 2024.
2. **Action tracker/Matters outstanding from last meeting** (Pages 7 - 10)
3. **Electric charging - verbal update**
4. **Electric buses - verbal update**
5. **Bus service improvement plan - verbal update**

Minutes of the Transport and Parking Working Party

8 February 2024

-: Present :-

Councillor Adam Billings (Chairman), Councillor George Darling, Councillor Mike Fox, Councillor Jason Hutchings, Councillor Andrew Strang and Councillor Ras Virdee

(Also in attendance: Councillor Martin Brook, Councillor Nick Bye, Councillor Christine Carter, Councillor Darren Cowell, Councillor Steve Darling, Alan Denby, Councillor Margaret Douglas-Dunbar, Susie Hayman, Councillor Cat Johns, Ian Jones, Councillor Chris Lewis, Councillor Swithin Long, Adam Luscombe, Matt Reeks, Councillor Jacqueline Thomas, Councillor Anna Tolchard and Lisa Tuck)

65. Apologies

Apologies were received from Councillor Amil.

66. Minutes of the last meeting held on 19 October 2023

The minutes of the meeting of the Working Party held on 19 October 2023 were confirmed as a correct record.

67. Action Tracker/Matters arising from the last meeting

Councillor Billings ran through the actions from the last meeting and updates were provided as follows –

- Susie Hayman advised that there was no further update regarding Kilmorie Car Park and she was awaiting to receive a progress update from the Torbay Coast and Countryside Trust. Councillor Billings advised that himself and Susie are working on a plan B if the transfer of the car park was not completed with TCCT.
- Ian Jones explained that the advice had not changed since the last meeting. The permanent enforceable speed limits, no flashing lights can be implemented there. If the 20 mph zones were progressed, there was a possibility of additional flashing light or Vehicle activated signage that could be introduced. However each site needs to be looked at, on its own individual merit.

ACTION – Ian Jones to look at the introduction of flashing or vehicle activated signage within the proposed 20 mph zones if appropriate.

68. Draft CPZ Policy 2024

The Working Party received an update on the proposed introduction of Controlled Parking Zones Policy for 2024 from Susie Hayman and Ian Jones.

The proposal was to introduce a Controlled Parking Zone (CPZ)/Residents Parking Policy. This Policy would provide the basis on when it was appropriate to consult with residents for the implementation of a CPZ.

All new controlled/residents parking schemes were required to be self-funding for their implementation and continued costs for running the schemes. There was also a requirement for a percentage of residents to purchase these permits annually or the scheme will cease. Highways design the Scheme with Parking Services supporting with the Traffic Regulation process and issuing the permits and enforcing the restrictions within the CPZ once the scheme was implemented.

ACTION – Officers and Councillor Billings to further discuss the Policy in regard to the re wording of the proposed restriction to areas that have more than 50% of properties within a zone with off street parking, to ensure that areas which may be deemed as exceptional cases could be included and discuss further with Councillors George Darling and Cowell, once a proposed amendment is prepared.

69. Implementation of 20 mph zones outside of schools on main traffic routes

The Working Party received an update from Ian Jones regarding the proposed implementation of 20 mph zones outside of schools on main traffic routes within Torbay and the proposed revised strategy.

The views of Working Party were sought in respect of proposed change of Strategy in the progression and implementation of 20mph zones in Torbay and to the proposed extents of zones.

Members were invited to consider the following options:

- Option 1 –to consider the information within this report and support the progression of 20mph zones to the six school sites, as supported by the Working Party in February 2023 as listed above and detailed on Appendices 1-6 to this report, with the inclusion of the proposed areas designated in red (School zone) and blue (potential expanded zone) on the plans, where included, in the priority order listed
- Option 2 – As Option 1 but with the progression of areas designated in red (School Zone) only.
- Option 3 – To not progress this revised strategy and revert to continuation of the Strategy agreed in May 2018.

The support of the Transport and Parking Working Party was sought for the following proposed outcome:

1. That, following the implementation of the current schemes for the Queensway area, Torquay and the Fisher Street Area, Paignton, the remaining locations, as detailed in the Strategy for the Implementation of 20mph Zones within Residential Areas, as supported by the Transport Working Party in May 2018 are not progressed further at the present time, and:
2. That the six school locations listed in this report with the areas identified in Option 1 to this report were progressed as the basis of the next phase of implementation of residential 20mph zones in Torbay, in liaison with the Cabinet Lead for Pride in Place and Parking, and:
3. That the additional school locations, identified in Appendix 2 to the February 2023 report to this Working Party are further developed, in liaison with Cabinet Lead for Pride in Place and Parking, as and when resources allow and reported to a future meeting of this Working Party.

The consensus at the end of the discussion was that the remaining Councillors in attendance supported the recommendation, however some amendments were requested to be made to the areas detailed on the plans in Appendices 1-6.

Resolved

That the Director of Pride in Place be advised that the Transport and Parking Working Party recommend the following:

1. 'Option 1' is amended to reflect the views from the remaining members of the Working Party.
2. The areas presented in Appendices 1-6 are to be amended where appropriate and progressed as the proposed 20mph zones, the details to be as follows:
 - Appendix 1 – Hayes School (Totnes Road) – Area shown in red on plan supported but with the addition of the length of St Michaels Road from Hayes Road to Fisher Street, but not including any further connecting roads.
 - Appendix 2 – Cockington School (Avenue Road & Mill Lane areas) – Area shown in red, supported.
 - Appendix 3 – Sacred Heart School (Cecil Road Area) – Area shown in red supported but with the addition of an extension of Cecil Road into Colley End Road to a suitable location west of the junction with Well Street. The area shown in blue to be omitted and not progressed.
 - Appendix 4 – Barton Academy (Barton Hill Road) – Area shown in red supported but with the addition of extension to Barton Hill Road, up to a suitable location, north of junction with Ashleigh Close and south of junction with Issacs Road.

- Appendix 5 – Torquay Academy (Barton Road and Cricketfield Road areas) – Area shown in red supported.
- Appendix 6 – St Cuthbert Mayne (Teignmouth Road and Westhill Road areas) – Area shown in red supported but with the addition of an extension of the length of Teignmouth Road to a suitable location approximately 100m north of the junction with Trumlands Road and including the additional section of Trumlands road shaded in blue. The remaining area indicated in blue on the plan, to be omitted and not progressed.

70. Any other business

Crown and Anchor Way – Alan Denby explained to the Working Party that a resident had purchased a plot of land within Crown and Anchor Way and had contacted Councillors with a request for the area to be classed as no access due to the speeding of drivers using the road. Councillor Penny commented that he believes that a restriction should be introduced to the size of vehicles using the area. All members agreed with this suggestion.

ACTION – Ian Jones to review the area as to what restrictions or additional signage for vehicles could be implemented.

Wellswood Traffic calming – Alan Denby explained that a request has been received from the Wellswood Community partnership to introduce traffic calming measures into both Parkhill Road and Ilsham Road. Ian Jones explained that there was no data to show concerns in these roads regarding collisions and some speed data analysis would be carried out in the area. Councillor Billings suggested that an idea could be to discuss introducing some signage for motorists highlighting 20 mph zones.

ACTION – Councillor Bye to provide further information to Alan Denby and Ian Jones on the issues being experienced by residents.

The Working party received an update from Adam Luscombe on the ZEBRA bid that had been submitted for Torbay for all Stagecoach buses operating in Torbay to be electric and notification of the outcome was expected to be received in March 2024.

Transport and Parking Working Party Action Tracker

DESCRIPTION	BY WHO	UPDATES/NOTES
Meeting Date - 8 February 2024		
To look at the introduction of flashing or vehicle activated signage within the proposed 20 mph zones if appropriate.	IJ	
Draft CPZ Policy - Officers and Councillor Billings to further discuss the Policy in regard to the re wording of the proposed restriction to areas that have more than 50% of properties within a zone with off street parking, to ensure that areas which may be deemed as exceptional cases could be included and discuss further with Councillors George Darling and Cowell, once a proposed amendment is prepared.	SH/IJ/Cllr AB	
Crown and Anchor Way - To review the area as to what restrictions or additional signage for vehicles could be implemented.	IJ	
Wellswood Traffic Calming - Councillor Bye to provide further information to Alan Denby and Ian Jones on the issues being experienced by residents.	Cllr Bye	

Transport and Parking Working Party Action Tracker

DESCRIPTION	BY WHO	UPDATES/NOTES
Meeting Date - 22 February 2023		
Kilmore Car Park - options available to be sent to Cllrs NB & JO'd for their attention	SH	Ongoing conversations being held with TDA and TCCT
Chase up highways spend information being sent out to members	AD	COMPLETED
Officers to update the action tracker and then to send out updated action tracker with updates.	LS	COMPLETED
Motorhomes and camper vans parking - information regarding how Falmouth Council have resolved their issues to be sent to AD	Cllr NB	COMPLETED
Look into having flashing lights introduced were 20 mph zones are implemented	IJ	Same advice as before. Additional lighted signs can be introduced and there will be some lighted school signs introduced in the areas where the zones are being implemented

Meeting Date - 19 October 2023		
Kilmore Car Park - To provide a written update on the negotiations being held with TCCT to be sent to the working party within the next 7 days.	LT/SH	
Proposed ZEBRA Bid -		
To provide any regular updates to the working party when relevant. Peter Knight to attend a future meeting as the proposal progresses with DfT.	AL	
Draft a further letter of support from the members of the working party.	AL	

Transport and Parking Working Party Action Tracker

DESCRIPTION	BY WHO	COMPLETION DATE	UPDATES/NOTES
Meeting Date - 10 February 2022			
An email to be sent to all members to request that they email KM with any problematic roads to be reviewed for implementing TRO's	KM/LS	COMPLETED	Email sent to all members
NB to put his request in writing for a TRO to be implemented in Wellswood and sent to to KM/MM/IJ	NB	COMPLETED	Email was sent
Active Travel slides from the presentation to be sent out to all members	AG	COMPLETED	
AL to review the contract paper work for installing electric charging points with regards to the type of electric used	AL	14/02/22	AL sent email to JO'D and a verbal update given at May meeting

Meeting Date - 5 May 2022			
To update the attendance on the February 2022 minutes to show NB was in attendance	LS	06/05/22	
To send any details of criminal activity being carried out by the occupants of the campervan to Dave Parsons to investigate	NB/JO'D	COMPLETED	
To discuss Section 77 legislation with Dave Parson, Legal colleagues and Anne-Marie Bond	KM	COMPLETED	
To contact other authorities to see if they use Section 77 legislation	SH/IJ	ONGOING	IJ contacted Devon County Council 17/08/2022 - SH to advise

Meeting Date - 18 August 2022			
Motorhome Parking - Officers will continue to look into these issues and investigate solutions that might be working elsewhere in the Country.	SH/IJ	ONGOING	This will be an ongoing process
Email to be sent to Dave Parsons for a synopsis for the new powers to tackle unauthorised encampments	LS	19/08/22	
Highways spend update to be sent to all members	KM/LS	COMPLETED	Now with AD

Meeting Date - 10 November 2022			
Highways spend update to be sent to members.	AD	COMPLETED	
Officers to send updates on their action so LS can update the tracker with closed actions.	IJ/SH/AL/LS	COMPLETED	LS sent email to request updates
Draft an Emerging Issues paper re Bay wide approach for motor home/camper vans	IJ/SH/AD	COMPLETED	
Officers to investigate how other areas have resolved the situation with options and costings for motor home/camper vans	IJ/SH	ONGOING	This will be an ongoing process
Update on barrier being fitted at Meadfoot Car Park to Cllr Nick Bye	SH	COMPLETED	
Invetsigate costings to fit effluent disposal into a car park in the Bay	SH	COMPLETED	

Transport and Parking Working Party Action Tracker

DESCRIPTION	BY WHO	COMPLETION DATE	UPDATES/NOTES
Meeting Date - 4th September 2020			
To email the Local Transport Plan 2021 - 2026 to all	LS	30/09/20	
To add Local Transport Plan and the Implementation Plan to the agenda for the next meeting	LS	30/09/20	
Future schedule of meetings - organise next meeting for October/November at 4 pm	LS	05/09/20	
Meeting Date - 12th November 2020			
To invite the Ilsham Marine Drive ward councillors to attend the next meeting	LS	30/11/20	
Meeting Date - 1st March 2021			
Wellswood Community Partnership attending to discuss amendments to parking in Asheldon Road and Daddyhole Road - decision making process that needs to be carried out for this proposal to be considered. It will now be reviewed by officers and brought back to the next meeting for further discussion	SH/IJ		
Provision of Disabled Parking Bay (on highway) - Change to current charge - communication is issued out to residents that clearly explains the Council's inability to undertake any meaningful enforcement on these disabled parking bays.	SH		
Signage in place for E-scooters advising that they are not permitted on promenades and footpaths. LS to speak to Simon Pinder	LS	03/03/21	
Proposed implementation of Traffic Regulation Order for Ilsham Marine Drive - Bay wide approach needs to be agreed, rather than dealing with the issue on an area by area basis. KM & SH to progress	KM/SH		
Meeting Date - 20th May 2021			
MS to speak to IH with regards to updating the waste and recycling page with regards to providing updates for problems with collections	MS		
Meeting Date - 25th August 2021			
SL to send his concerns about Clennon Lane to John Clewer	SL		
IH to ask supervisors to record which days are a problem on which streets.	IH		
SL to flag Danvers Road issues with Steve Darling and John Dudley with regards to waste and recycling collections	SL		